P&F General Meeting - Meeting 3 for 2026

Date: Thursday, 20 August 2026 Time: 6.30 pm
Location: School Library and via Microsoft Teams Chair: Patrycja (PK) Spears

Attendees: 11

F2F (School Library) - 4		
▪ Natalia Thomson	▪ Patrycja (PK) Spears	▪ Sarah van Bockxmeer
▪ Heath Nankivell		

Microsoft Teams - 7		
▪ Sha Ragnauth	▪ Eleni Gogos	▪ Irini McGoldrick
▪ Sarah Vaughan	▪ Adriana Abberton	▪ Shelley Partridge
▪ Maggie Frewen		

Agenda Item 1.

Welcome – Patrycja
Acknowledgement of Country – Sarah van Bockxmeer
Prayer - Patrycja

Agenda Item 2.

Apologies:

Nil

Approval of minutes of previous meeting:
The minutes of the P&F meeting of Thursday, 21 May 2026 were agreed by all to be accurate.
Approved by Sarah van Bockxmeer and Shelley Partridge.

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Agenda Item 3.

Principal Report, Mrs Natalia Thomson

Welcome everyone.

We are already halfway through the term, and doesn't time fly! Thank you once again for your unwavering support, energy and dedication in your various roles within our school community.

Since our last meeting, we have celebrated many significant events and achievements, including:

- National Simultaneous Storytime
- National Reconciliation Week
- Sacrament of the Eucharist for our Year 4 students
- School Disco
- Edu-Dance Concert
- Drama Club Production
- Winter Carnival
- Founder's Day Mass and Morning Tea

I would like to make special mention of the outstanding efforts of Patrycja and the P&F Executive in organising refreshments for the Edu-Dance Concert, as well as the beautiful morning tea provided for staff, the Presentation Sisters and our special guests following the Founder's Day Mass. Your generosity and attention to detail helped make these occasions truly memorable.

TERM 3 HIGHLIGHTS

CSPWA Awards of Excellence - Congratulations!

Congratulations to Patrycja Spears on her nomination in the Parent Category of the 2026 CSPWA Awards of Excellence.

Patrycja exemplifies the spirit of partnership, service and community that lies at the heart of Catholic education. She plays a pivotal role in building a strong, connected and inclusive school community, creating meaningful opportunities for families to gather, connect and contribute to a shared purpose. Through her leadership and commitment, she fosters a culture of welcome and belonging, ensuring every family feels valued and part of the St Thomas' community.

Congratulations also to the St Thomas' Parents and Friends Association on its nomination in the Parent Group Category of the CSPWA Awards of Excellence.

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Agenda Item 3. *continued*

One of the defining strengths of the St Thomas' P&F is its ability to cultivate a welcoming, inclusive and highly connected community. Through its many initiatives and events, the group creates meaningful opportunities for families to engage, build relationships and develop a strong sense of belonging within the school.

Other Term 3 Events and Opportunities

Since the beginning of this term, students have also participated in:

- NAIDOC Week celebrations
- CPAF Opening Mass, Bible Reading, Instrumental Music, Choir and Drama events
- Enrichment programs, including Future Makers Academy, Year 5 and 6 TOMS preparation, and Speak Up
- School Photos
- Sacrament of Confirmation
- NEAA Student Conference

We still have many exciting events ahead, including:

- Book Week Parade
- Father's Day celebrations
- Athletics Carnival
- Oracy Showcase
- Market Stalls

Looking ahead to Term 4, we will also enjoy:

- Grandparents' Morning
- Arts Show
- Learning Journey
- Parent Fundraiser

QUALITY CATHOLIC SCHOOL EDUCATION REVIEW

The review panel praised the strong sense of community at St Thomas' and the outstanding support of our parents and families. They recognised the positive partnership between the school and parent community, which contributes so much to the success of our students.

Thank you to the P&F Executive for your valuable contribution to the review process and for your ongoing support of our school. Together, we continue to build a welcoming and thriving Catholic community.

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Agenda Item 3. *continued*

STAFF WISH LIST

There are a number of items currently on the school's wish list that have been carefully prioritised by staff. We look forward to discussing these further and exploring opportunities to support these initiatives for the benefit of our students.

THANK YOU

Thank you to our P&F Executive and the broader parent community for your ongoing commitment, generosity and support. We are incredibly fortunate to be part of such an engaged, caring and vibrant community. Your partnership continues to make a significant difference in the life of our school.

Natalia Thomson
Principal

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Agenda Item 4.

Patrycja Spears

Reminders for TERM 3

- *Pupil Free Day, Monday 24 Aug (Staff PD)*
- Book Week Dress Up Parade, Wed 26 Aug at 8.45am
- Father's Day Stall – Day 1, Mon 31 Aug 8.00 – 8.45 am, Undercover Court
- Father's Day Stall – Day 2, Tue 1 Sep 8.00 – 8.45 am, Undercover Court
- Father's Day Breakfast, Wed 2 Sep 7.15 – 8.30 am (15 mins earlier), Undercover Court
- Year 3 Parish Mass & Sausage Sizzle, Sat 12 September
- Athletics Carnical – Tuesday 15 September (date changed due to adouble booking).
- *Last Day of Term 3 – Thurs 24 Sep (Pupil Free Day Fri 25 Sep)*

Reminders for TERM 4

- Dad's Campout – Sat 10 October – Sun 11 Oct
- *First Day of Term 4 – Mon 12 October*
- Week 2 – ARTs Show | Grandparents Day Liturgy, Morning Tea – Thu 22 Oct
- Week 2 – ARTs Main Fundraiser Auction Night, Fri 23 Oct
- Week 3 – World Teacher's Day Morning Tea, Thu 29 Oct
- Year 4 Parish Mass & Sausage Sizzle, Sat 7 November
- Final P&F Meeting for 2026 – Thu 12 November, 6.30 pm
- Year 6 Graduation Evening, Yr 5 Assisting – Fri 4 December
- School Christmas Concert, Tues 8 December
- *Last Day of Term 4, Friday 11 December*

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Agenda Item 5.

P&F FINANCIAL POSITION UPDATE – Sarah Van Bockxmeer

P&F Financial Position Update

Starting Balance 18 May - $11,424.40
Current Estimated Balance as at 17 August = $4,469.31

Currently the P&F account has available funds of $4,469.31.

There are several small amounts to be deducted from the current balance relating to Founder's Day in Term 2 and upcoming Term 3 activities and fundraisers.

- Our next fundraiser for Term 3 is the Father's Day Stalls. We are excitedly working towards this event, as well as the accompanying Father's Day breakfast. It is a busy few days with children carefully selecting the perfect gift/s and enjoying a wonderful breakfast with their fathers, important father figures and others.

- The next Levy contributions will be completed in Terms 3 and 4. After discussions with the school's financial officer, the Levy balance is expected to be approximately $8,900. The P&F are grateful for these important funds, of which we hope to utilise for fulfilling the teacher's wishlists, providing an end of year whole school incursion and supporting other school projects and events for our children and the St Thomas' community.

- Our main fundraising focus this year continues to be the Mammoth fan and suitable safety netting for this area. The P&F have already released partial funds to cover the deposit of the fan that is now installed. Term 3 and 4 fundraising events will provide significant resources for this wonderful capital expense/project.

- The P&F were thrilled to provide support in Term 2 for the Parish Mass, Founder's Day and Edu-Dance, as well as the school disco which was thoroughly enjoyed by all the children - filled with singing, dancing and lots of fabulous costumes on display.

- Purchases for remainder of Term 3 will be related to finalising the Father's Day Stalls and breakfast, Parish Masses, expenses for this year's main fundraising event and assisting the MOST to finalise the campout.

- Potential income to be received for the remainder of Term 3 will include Father's Day stall sales, further levy contributions, as well as 2nd hand uniform shop sales. Also, Supporter caps will hopefully be available to purchase at the upcoming athletics carnival!

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Agenda Item 6.

Review | Discussion Points:
School & Parish Community Mass | Sausage Sizzle

Yr 6 – Sat 16 May = COMPLETED
Yr 5 – Sat 13 June = COMPLETED
Yr 4 – Sat 22 August (Rescheduled to Sat 7 November)
Yr 3 – Sat 12 September

School Disco – "Favourite Movie Character" Theme

- Huge thank you to all the volunteers from Year 6 who made this event possible for all the school as well as all the staff that were there supervising during the evening.
- It was a wonderful evening and a huge success in the logistical running with all children sharing a common eating time for pizza and drink.
- Allowed parents to stay on site and be there for the younger children, assisting them in emotional support as and when needed.
- Allowed the two areas to be separated and a community feel as parents mingled and had a chance to catch up.
- The pizza was a huge hit and very welcomed by the children with plenty of pizza for the staff and volunteer parents to enjoy.
- The sign in at the two locations worked well and if older children did come through the younger years entrance, they were old enough to be instructed to go and sign in at their allocated area.
- Huge thank you to everyone that stayed behind and assisted with the clean-up.
- I would highly recommend this set up and structure for future years.

EduDance Concert, 16 June

- Thank you to the P&F team for serving warm drinks to all our parents and family before the EduDance Concert.
- A wonderful evening of school community gathering as well as seeing the talents of all our children.

Founder's Day Celebrations | Morning Tea in the Hall, 1 July

- Thank you to all the parent volunteers and my P&F team who assisted with this event.
- A wonderful gathering as we celebrated 250 years of the Presentation Sisters congregational founding in Ireland. A year-long international celebration running from December 24, 2025, through to December 24, 2026.
- The set up, serving, clean up and pack up – it takes helpers to ensure smooth running and I know that the event was extremely well received and appreciated by all that attended the morning tea.
- A special thank you to my P&F team who assisted with cooking and baking to make the event extra special and personalised.

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Agenda Item 6. Cont.

UPDATE ON:

Parent Representative Coordinator Role

- This position is still open for anyone that would like to consider it. Please reach out to me (PK) for any questions that you may have.

P&F 2027 Positions Update

- Maggie Frewen – Accepted Vice Chair Role
- Sarah Vaughan – Accepted Treasury Role
- Adriana Abberton – Accepted the Secretary Role
- P&F CHAIR ROLE – Still open for volunteers

Mammoth Fan | Protective Netting

- Reviewing initial quote but the installation company is not WA based and that is important for not only installation but then access to service and maintenance if and when required.
- John Spears will continue to research and obtain comparison quotes.
- Initial protective netting quote was approximately $2,300; further WA-based comparison quotes will be sought.

Father's Day 3 Day Events | SignUp Volunteers

- Events that run across 3 days and will soon be sending out a SignUp link for all volunteer positions.
- There is a large variety as there is set up | serving and clean up.
- The Father's Day breakfast does overlap with the Year 5 and Year 6 drama students' performance offsite but we have accommodated that with starting the breakfast that little bit earlier at 7.15 am to give the students a chance to enjoy the morning celebration before.
- I will be needing extra assistance for serving, pack up and assistance with the flowers, as I will be stepping away from running the breakfast to assist and attend the drama production.
- The flowers that will be decorating the breakfast area will need to be taken into the church before the start of the liturgy and then collected at the end. I will be asking for a volunteer to assist with this.

ARTs Show | Grandparents Day Liturgy & Morning Tea

- This event is only 9 weeks away (Term 4) and with two of those being holidays, that leaves us with only 7 school weeks of prep time left.
- Will be creating an updated ARTs Volunteer Group for assisting across all areas.
- May need to ask for parent volunteers to assist during Art time in preparing the class auction pieces but will liaise with Mrs Byrne for further information.

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Agenda Item 6. Cont.

ARTs Main Fundraiser Evening Event (Term 4, Friday 23 October)

- P&F team 2026 and 2027 having a catch-up next week to discuss all details and start to make a plan.
- A "SAVE THE DATE" will be prepared over the next month as soon as all details are finalised and approved by Natalia to be included in the school newsletter.
- This event will be held like last year onsite in the undercover area as an adult only evening event.
- Main focus will be to raise funds for the Mammoth Fan that was installed as well as a net to protect the fan.
- More details will soon follow.

Teacher Wish List

Has been received by the P&F and will be reviewed with the final list shared at the next P&F meeting.

REMINDER FOR M.O.S.T AND HOW TO JOIN



https://forms.cloud.microsoft/r/r0006rNnzf

Join MOST!

Join our MOST members only WhatsApp group to contribute and join our events!

We rely on on the Men of St Thomas' to drive this in our school and community.

To join us - use the QR code or the URL and we will add you to the WhatsApp group. You must have at least 1 child enrolled at St Thomas and be a male carer / father.

ANY QUESTIONS OR POINTS FOR DISCUSSION.

P&F Funds Carry On into 2027

- The P&F generally carries approximately $5,000 into the following year for early Term 1 expenses and to ensure there are enough funds for Sundowner, Shrove Tuesday and to buy Mother's Day Gifts.

Thank you and meeting close.

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