



ST THOMAS' PRIMARY SCHOOL

P&F Group

P&F General Meeting - Meeting 2 for 2025

Date: Thursday, 29 May 2025
Location: School Library and via Microsoft Teams

Time: 6.30 pm
Chair: Angela Jarrot

Attendees: 10

F2F (School Library) - 6		
▪ Natalia Thomson	▪ Angela Jarrot	▪ Sarah van Bockxmeer
▪ Heath Nankivell	▪ Shelley Partridge	▪ Sha Ragnauth

Microsoft Teams - 5		
▪ Jafet Carpio Vera	▪ Tania Diaz Mendoza	▪ Jo Tucak
▪ Phil Tucak	▪	

Agenda Item 1.

Welcome – Patrycja
Acknowledgement of Country – Angela
Prayer - Shelley

Agenda Item 2.

Apologies:

▪ Patrycja (PK) Spears		
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Approval of minutes of previous meeting:

The minutes of the P&F meeting of 6 March 2025 were agreed by all to be accurate.
Approved by Angela Jarrot and Sarah van Bockxmeer.

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Agenda Item 3.

Principal Report, Mrs Natalia Thomson

TERM 2

We extend our sincere thanks to the P&F Executive and all our wonderful parents for their incredible efforts in organising a variety of special events for our students and families. Your dedication to both friendraising and fundraising has significantly enriched our school community and provided valuable resources for our students.

EduDance

This term began with EduDance classes for all students from Pre-Primary to Year 6. We are thrilled to see the students' enthusiasm and look forward to showcasing their talents at the end-of-term concert.

First Holy Communion

Our Year 4 students celebrated their First Holy Communion with Fr. Peter Whitely in a beautiful and reverent ceremony. Thank you to Mrs. Gibbs, Sr. Catherine, and all the parents for their support in preparing the students for this special occasion.

Mother's Day

The Mother's Day breakfast and liturgy were well attended and warmly received. We also received positive feedback on the Mother's Day stalls, which added to the joy of the celebration. (Great to see some of the dads involved)

Cross Country & Interschool Cross Country

Congratulations to all students who participated in the Cross Country events. We are especially proud of our performance at the Interschool Cross Country, where our school placed second overall—an outstanding achievement!

Year 6 Assembly

Our Year 6 students impressed the school community with their engaging assembly on Civics and Citizenship, presented in the format of Who Wants to Be a Millionaire. We now look forward to the upcoming Year 3 and 4 assembly later this term.

National Simultaneous Storytime

On 21 May, our Early Years students joined children across the country in National Simultaneous Storytime, enjoying the story The Truck Cat. It was a wonderful shared experience that promoted a love of reading.

Reconciliation Week

This week we observe National Reconciliation Week—a time to reflect on our shared histories, cultures, and achievements, and to consider how we can all contribute to reconciliation in Australia.

LifeLink Launch

Next Wednesday, four of our students will represent St Thomas' at the Archbishop's LifeLink Launch. This initiative, a partnership between Catholic Education WA and the Archdiocese of Perth, supports people in need across Western Australia.

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P&F Movie Trivia Night

On Friday, 6 June, we look forward to a fun-filled Movie Trivia Night—a great opportunity for parents to connect, enjoy each other's company, and raise funds for our school.

Science Week

Science Week aims to inspire community engagement in STEM, celebrate Australian scientific achievements, and spark curiosity and interest in science among students and families. (Note: moved from term 3 to term 2).

School Disco

Excitement is building for our upcoming school disco for students from Pre-Primary to Year 6. This year's theme is "Country," and we can't wait to see everyone dressed up and dancing!

STEM Showcase

In the final week of term, our Year 3 and 4 students will present their STEM projects. It's been inspiring to see their creativity and problem-solving skills in action. STEM education continues to play a vital role in preparing students for the future.

Semester Reports

Teachers are currently finalising Semester 1 reports, which will be available on the Monday of the last week of Term 2.

Founders Day

We will celebrate Founders Day on Wednesday, 2 July, with a special Mass and a day of activities to honour the Feast of St Thomas and the legacy of our founders, the Presentation Sisters.

Mini Vinnies

Our Mini Vinnies group has been actively supporting the community through a Soup Drive, helping to provide food for those in need. We are proud of their compassion and commitment.

Winter Carnival

Later this term, our Year 5 and 6 students will participate in the Winter Carnival, competing in Soccer, Netball, and Football. We wish them all the best and look forward to a day of sportsmanship and fun.

Catholic Performing Arts Festival

We have submitted entries for the Catholic Performing Arts Festival, with events scheduled throughout Term 3. We are excited to see our students shine in this celebration of creativity and talent.

Natalia Thomson

Principal

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Agenda Item 4.

Reminders for Term 2 (related to the P&F Involvement)

- ❖ Pupil Free Day, Friday 30 May (Catholic Day)
- ❖ WA Day Public Holiday - Monday 2 June
- ❖ P&F Movie Trivia Quiz Night Fundraiser
 - Great sales in tickets so far
- ❖ School Disco – “Country” Theme - Friday 20 June
 - The group discussed the attendance of kindergarten children and concluded that they are currently too young and may find the environment overwhelming. It was agreed to maintain the existing arrangement.
 - Advised there had been two dates in the calander for the Disco – this has been corrected now.
- ❖ EduDance Concert, Tuesday 24 June (P&F will host Coffee | Tea | Refreshments)
- ❖ Founder’s Day Celebrations, Wednesday 2 July (small morning tea for Sisters)
- ❖ Final day of term 2, Friday 4 July
 - Advised there had been two dates in the calander for the end of term – this has also been corrected now.

Agenda Item 5.

P&F FINANCIAL POSITION UPDATE – Sarah Van Bockxmeer

P&F General Account Balance:

- ❖ Final Balance Term 1, 2025 = \$8,580.09
- ❖ Estimated Balance 29 May 2025 = \$7,400
- ❖ The current account balance is an estimate that factors any income and expenditure we have noted during Term 2. An updated account reconciliation will be provided to the P&F shortly.
- ❖ Deductions from the end balance of Term 1 include reimbursements for the Mother's Day breakfast, general P&F expenses, ongoing preparations for this year's main fundraiser and Father's Day stall gift purchases. These deductions total roughly \$3,400.
- ❖ Income amounts to be added to the end of Term 1 account balance include funds raised from the Mother's Day stall and supporter caps. The income for these is estimated at \$2,200.
- ❖ During Term 1, the P&F received the first levy payment, amounting to \$5,400. Additional levy contributions are expected throughout Term 2 and Term 3. While the exact balance to be received is still uncertain, previous years have seen total levy amounts of approximately \$13,000. The P&F are very grateful for the continued generosity of the parents and families of St Thomas' students



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Agenda Item 5... continued –

- ❖ Levy Payments continued
 - The Treasurer explained that the one-off payment is distributed across Term 1 and Term 2. Some payments are divided, as parents have the option to pay gradually throughout the year. All payments are expected to be completed by Term 3.
- ❖ The Mother's Day stalls and breakfast were a huge success! After deducting expenses, an amazing \$1,275 was raised from the stalls.. The P&F and all our helpers were also delighted to host the Mother's Day breakfast, which was enjoyed by many parents and their children.
- ❖ Our main fundraising event of the year, the Movie Trivia night is fast approaching. It will be a "funtastic" evening with the hopes of reaching some amazing fundraising goals. Income and expenses relating to fundraiser will be received over the coming few weeks. This will include costs for the entertainment, drinks and decorations, as well as incoming funds from ticket sales and the sensational auction items that will be available to bid on.
- ❖ Additional income expected for Term 2 may include proceeds second hand uniform shop sales
- ❖ Planned expenses required for Term 2 include costs associated with the upcoming whole school disco (pledged amount \$1,650), Edu-Dance, Founders Day and the Father's Day celebrations in Term 3.
- ❖ As mentioned in the Term 1 meeting, the P&F are delighted to continue supporting the school's and teachers wish list throughout the year. This also extends to other events such as the Year 6 graduation, whole school incursions, the drama production and Christmas concert.

Agenda Item 6.

Review of:

- ❖ Mother's Day Stall Days
 - An amazing event—one of the best so far! Heartfelt thanks to all the helpers, especially the dads. The donated cookies were delightful, and the gift pricing was well-balanced. An increase can be considered for next year.
 - Another factor that contributed to the profit margin was the President's foresight in pre-planning, purchasing gifts during last year's sales.
- ❖ Mother's Day Breakfast (Start of a new tradition)
 - The breakfast was enjoyable, with a greater turnout of dads—a fantastic new tradition in the making!



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Agenda Item 6 cont.

Update on:

- ❖ P&F Movie Trivia Quiz Night Fundraiser
 - Ticket Sales: 92 tickets sold by P&F meeting night. This is equivalent to 12 tables.
 - Additional Donations A dedicated section for donations is available on TryBooking for those unable to attend the event. The generosity of the school community has been truly remarkable.
 - Shout out to Catherine Willcock – provided the alcohol and has provided some free alcohol along with a significant discount.
 - Set-Up Access: P&F is awaiting an update on setup access and has been advised that Wednesday, Thursday, and Friday are available. P&F will arrange a sign-up sheet for helpers. A heartfelt thank you to the school for allowing the fundraiser to be hosted on the premises!
 - Auction Donations: 21 auction items and Joep confirmed as the. Thank you to everyone who assisted with the donation of gifts.

Agenda Item 7

Discussion Points

- ❖ Current Fundraiser – Drink Fountain
- ❖ MOST update
 - Had an X-golf event with positive feedback
 - Preparing and proposing a daddy/daughter Bbq, make up, hair, potentially after school with a sausage sizzle.
 - Claremont golf event and dinner
 - Term 4: Dad's Campout booked on Saturday 25 October
- ❖ EduDance Concert Refreshments (Set up outside - cater more parents as they line up)
 - P&F will set up refreshment table on the evening of the EduDance Concert. Set up will be an hour before the start time and this year it will be set up outside. Some parents were not aware of the refreshments when they were held in the library.
- ❖ Founder's Day Morning Tea
- ❖ Crazy Camel Update – Additional Fundraising (every 2 years)
 - Was a successful fundraiser last year. Artwork is been organised and this is underway. It was discussed that the quality of the items was good and the price point was good.
- ❖ Supporter Caps
 - Sold some at the mothers day stalls. Next event will be athletics carnival. 37 caps are left.

Action Item: Order more caps.

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Agenda Item 7 cont.

- ❖ Next big ticket fundraising item – BIG FAN for undercover area)
 - Agreed—a large fan installed in the undercover area should be the next big ticket item.. The first step is to gather quotes to determine if it fits within the budget. It would be a fantastic upgrade with great benefits!

Action Item: Obtain at least 3 quotes for a large fan.

Agenda Item 8

QUESTIONS

- ❖ Shelley Partridge proposed the possibility of having a sausage sizzle at the athletics carnival as a fundraising opportunity.
 - Sha Ragnauth advised that an event similar to this at another school was run through try booking. Sell the sausages and a killer python prior to the event then on the day children need to only collect the pre-purchased item. Extra should be available on the day.
 - Need to see what is involved in trying to run this event at the location
 - Heath Nankivell had sent out an email on Thursday afternoon outlining the plan.
 - Year 3 and 5 complete Naplan Writing first and then will be bussed to the carnival.
- ❖ Coffee Van at the carnival
 - Carnival date is set. Need to book a coffee van in advance.

CONCLUSION

- ❖ Keep in touch!
 - ❖ P&F email is stthomaspandf6010@gmail.com

Thank you and meeting closed at 7.08pm