

## St Thomas P&F

### Meeting Minutes 17<sup>th</sup> October 2017

#### Meeting Opened: 9.05am

**Attendees:** x 10 in attendance – Helen Martella, Sarah Chatfield, Belinda Hammond, Damira Relota, Lucy Temby, Carla Di Latte, Linda Foot, Nat Bogoiias, Lyndal Gallagher, Justin Tuohy

**Apologies:** Ann Johnston, Sheree O’Sullivan, Nicola Lovejoy

**Opening Prayer:** led by President, Carla Di Latte

#### Minutes of Previous Meeting:

Motion: ‘The minutes of the previous meeting held 29<sup>th</sup> August 2017 be received by the committee as a true and correct record’.

*Moved: Carla Di Latte, seconded by Nat Bogoiias; motion carried.*

**Matters arising from the minutes – None**

#### Principal’s Report – Justin Tuohy

##### Learning:

- Visible Learning – next step
- Assemblies Term 4 - Year 1 Friday 3 November and PP’s Friday 17 November
- LOTE 2018
- Announcement of school leaders/captains
- Kindy Orientation – Friday 1 December P&F to coordinate morning tea (maybe current Kindy class)
- Transition session – Tuesday 5 December

##### Engagement:

- NAPLAN Online – details
- School Disco – Friday 27 October
- Year 3 & 4 students competing in Interschool Team Games – Friday 27 October
- PP – Year 6 Swimming Lessons – Monday 20 November – Friday 1 November.
- Year 5 & 6 (selected students) cricket regional final – Thursday 9 November
- Christmas Concert – Tuesday 5 December
- Year 6 Graduation Liturgy – 9.00am – Wednesday 6 December
- Year 6 Graduation Dinner – Wednesday 6 December

##### Accountability:

- Environmental Audit – update



**St Thomas'**

**Primary School**

**Parents & Friends  
Association**

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### Discipleship:

- Wednesday Parish Masses – Year 3 (25 October) and Year 1 (15 November)
- All Saints/All Souls whole school mass – Thursday 2 November.
- The final Parish/School Mass will take place on Saturday, 18 November. The Year 5 class will be organising. It would be lovely to see many St Thomas families in attendance.

### **Treasurer's Report – Belinda Hammond**

The profit to date is approx. \$17k. A suitably qualified person is required to conduct an audit of the P&F's financials – Belinda will arrange quotes.

### **Fundraising Report – Nat Bogoiias**

A plan is underway to address items resulting from the energy audit –

- Lighting – assistance from M Lucas
- Solar panels – quotes
- Teachers are discussing with students some habits for conserving power (switching off lights etc.) – the benefits from which are already apparent.
- Education at weekly gatherings about conserving water and energy will be ongoing for the students.

Justin mentioned that there is a consistent and significant water leakage at the school – a contractor will be consulted about this problem.

Discussion Point – what kind of events are to be planned for 2018?

- Combined parent and kids event eg: picnic / similar with booked entertainment / live music.
- Suggestion to invite ideas from Year 6 for community building events.
- Smaller projects eg: artwork on plates / tea towels / class events for Mums, Dads as a form of supplementary fundraising.

It was agreed by show of hands that a sundowner be scheduled for Friday 9<sup>th</sup> Feb 2018 (week 2) at the school. This would also serve as a welcoming event for families new to the school in 2018 and will be advertised on a poster included in the Kindy intro pack.

### **President's Report – Carla Di Latte**

A letter was circulated 10/10/17 outlining the proposed P&F levy - there has been positive feedback

A table of 10 has been filled for the Melbourne Cup ladies luncheon.

### **Canteen Report – Damira Relota**

Some rosters have been missed recently – it is important to organise a replacement if you are unable to be at school for canteen duty.

### **Uniform Shop Report**

In Nicola's absence, Nat passed on the following:

- The uniform shop will be booking fittings in November and January for current Pre-Primary students.
- The early childhood tee shirts are being organised – information about these shirts will be given at the Pre-Kindy and Kindy orientations.
- Over the next month orders will be taken for the St. Thomas swimmers, so they will be available in time for the swimming carnival in 2018.

### **Class Rep Report**

In Simone's absence, it was noted that the current class reps need to be contacted regarding seeking parents who would like to take on the class rep roles in 2018.

### **Parish Rep Report**

In Ann's absence, Carla passed on the following:  
Father Wayne is very happy with how things are going in the Parish, especially attendance at the Saturday evening masses.

### **General Business**

Parent event – Cyber Safety Tuesday 31/10/17 in the school hall 6.30pm – 8pm

**Next Meeting:** AGM 21<sup>st</sup> November 2017 at 7pm

**Meeting Closed:** 10am

