Meeting Opened: 9:00am


Opening Prayer

Matters Arising from Minutes

- Justin Tuohy advised there were no matters arising from the previous Minutes of November 2015.
- November 2015 Minutes were passed.

Principals Report: Justin Tuohy – Attached

- Dove Therapy – school onsite paediatric OT services and intervention
- PD Day for Staff 4 March on First Aid
- Year 6 camp week beginning 22 February
- School Climate Survey
- Upcoming School Carnivals (Water Fun Day on 1 March for PP-Year 2; Interschool Carnival on 4 April)
- Protective Behaviours PD for Staff 16 May
- Sundowner occurred on Friday 5 February. A well supported and catered event.
- Parent Information Evening took place Tuesday 9 February. Thank you to the teachers.
- Interviews for 2017 Kindy to take place later this term
- Various improvements to the school have taken place during the holidays. Painting has made the areas brighter. Thanks to the P&F for also contributing $7000 for verandah linings. Safety glass has been installed to the windows of the library and upper school areas.
- Staff Commissioning Mass at Our Lady of the Rosary, Doubleview on Tuesday 16 February
- Year 2 to co-ordinate Saturday evening Parish Mass on 20 February
- Year 5 to co-ordinate Saturday evening Parish Mass on 2 March
Ash Wednesday Mass, thanks to Year 4 for co-ordinating the mass and to Father Wayne’s poignant message asking students to love, forgive and accept one another.

During Lent families have been asked to raise funds for Caritas.

Financial Report: Nick Meredith - Attached

- Income since last meeting
  - Sundowner ran at a small loss but an improvement on past years
  - Claremont Quarter Fair raised approximately $200 from leftover cookbooks and popcorn
  - Uniform Shop sales from 1 January is just over $9800
- Motion proposed that Nick Meredith have signing rights on all accounts, name on the building trust and other accounts as needed. This was passed by the majority.
- President thanked Nick Meredith for taking on the role of Treasurer.

President’s Report – Ann Johnston

- Briefly discussed roles of everyone on P&F committee.
- Wish list items for teachers, and hope teachers have been spending.
- Purchase of fridge for Kindy.
- Thank you to parents for partaking in Sundowner.
- Encourage parish involvement, and aim to increase it this year as students will now have the opportunity to read during each mass. Sausage sizzles after mass will continue as in previous years. It is important for all families to partake, particularly if it’s your child’s year group co-ordinating.
- Bush Dance set for April 2016.
- P&F to pay for parent information session on protective behaviours on the evening of Monday 16 May.
- Leavers shirts for year 6 students. Cost is $51 each. A motion proposed that P&F to pay half of the cost and this was passed by the majority.

Canteen Report – Nat Bogoias

- Canteen has been running successfully this year.
- Only issue is to ensure that parents update the children’s profiles with their new year group and teacher. This ensures that the lunches are going to the correct classrooms.
- Also calling for more volunteers to distribute the lunches, it only is 30-45 minutes of time required.

Uniform Shop Report – Netina Pritchard/ Judy Lucas

- Uniform shop now has a solid team of 4 volunteers.
- Will be opening the same as in the past, namely 2-3 times per term.
Discussed the benefits of hiring an EFTPOS machine for use by the school so parents no longer have to pay with cash or cheque for uniforms. Cost will be approximately $60 per month from NAB.

- A motion proposed that P & F pay for the cost of the EFTPOS machine hire and this was passed by the majority.

**Brainstorming Session**

- President discussed the projects worked on last year (refer to last year’s minutes).
- Moving forward to this year a plan is required to detail what our fundraising projects will be, how we can support our children and teachers, how we will develop our faith and parish involvement, and how we will further build our community.
- President asked all those present to contribute by writing ideas on various ‘Brainstorming’ pages, and to place a blue sticker next to the idea if you support it.
- These brainstorming notes are to be placed in the Staff Room following this meeting for comment, then on Friday 19 February on the yellow notice board and Tuesday 23 February outside the hall for parents’ comments/ votes.
- An email to be circulated to parents to ask for their input/ vote.
- Justin Tuohy to do the tally following attendance year 6 camp.

**General Business**

- Bush Dance.
  - Cost of band is $660.
  - Gates to open at 5pm, band to play between 5:30-8:30pm.
  - Hot dogs and lamb on a spit with gravy & rolls to be provided.
  - BYO alcohol as no liquor licence.
  - Committee to consist of Alex Gavranic, Nicola Lovejoy, Nat Bogoias, Natasha Cicanese-Baldwin and Helen Martella.
- Possibility of a new barbecue required for the school.

**Meeting Closed: 10:04am**